

Record of operational decision

Decision title:	Citizens Climate Assembly Project Delivery – Home to School Transport Review
Date of decision:	26/04/2023
Decision maker:	Corporate Director, Economy and Environment, subject to consultation with relevant Cabinet Members and the s151 officer.
Authority for delegated decision:	<p>Cabinet decision authorising the officer; Citizens Climate Assembly Next Steps and Recommendations, dated 28 April 2022. https://councillors.herefordshire.gov.uk/documents/s50099972/Citizens%20Climate%20Assembly%20Next%20Steps%20and%20Recommendations.pdf</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> a) Approve the development of business cases as required for the priority projects listed in Appendix 2; b) Delegate authority to Corporate Director, Economy and Environment, subject to consultation with relevant Cabinet Members and the s151 officer to: <ol style="list-style-type: none"> a. approve viable projects within an overall budget of £1.33million; b. bring forward business cases for the lower priority projects in appendix 2 should the priority projects prove unviable; and; c) Delegate authority to Corporate Director, Economy and Environment, for all operational decisions to deliver the projects following approval of the business cases <p>Cabinet decision authorising the officer; Allocating the use of the Climate Reserve, dated 29 July 2021. https://councillors.herefordshire.gov.uk/documents/s50092501/Allocating%20the%20use%20of%20the%20Climate%20Reserve.pdf</p> <p>That:</p> <ol style="list-style-type: none"> i) Delegated authority is given to Interim Director for Economy & Place in conjunction with Cabinet Member Economy and Environment and Section 151 Officer to draw down the full value of the climate reserve in year and to take all operational decision to deliver the above recommendations;
Ward:	Countywide
Consultation:	Senior Finance Business Partner
Decision made:	To approve £153,700 of the dedicated Climate Reserve to fund the Home to School Transport review to be undertaken by PWC.
Reasons for decision:	<ul style="list-style-type: none"> • In March 2022, a high level review of the Citizens Climate Assembly recommendations was undertaken in consultation with teams across the council to understand the work that is already being delivered by the council that contributes towards the aims of the Assembly. • Officers provided information relevant to the proposals made by the Assembly and informed how work could be taken forward in support of the aims of the recommendations from the Assembly. In some cases this was a continuation of existing projects whilst in others, new projects will need to be fully developed and costed up. • A Cabinet workshop was held to prioritise the proposed projects

	<ul style="list-style-type: none"> • On 28th of April 2022 Cabinet approved the development business cases for each of the prioritised projects • The development of the business cases has been undertaken with the council's Project Management Office, overseen by a dedicated project board and has been reviewed by both the relevant service area and Cabinet Member. • To date the first tranche of Climate Assembly programme as prioritised by Cabinet has been successfully developed, mobilised and is currently underway. • This proposal is to allocate £153,700 to undertake a review of the current home to school transport service, to identify trends, issues, risks, projected future demand and categorised opportunities to change and improve and decarbonise the service offering.
Highlight any associated risks/finance/legal/equality considerations:	<ul style="list-style-type: none"> • As the prioritised projects are already been resources, are underway and further projects are currently being developed as part of the long list of proposed project this will have minimal impact on the current climate assembly programme delivery. • The dedicated climate reserve will continue to be supplemented with additional funding through income from West Mercia Energy. • A unique project code will be allocated to the project so that the project manager assigned can monitor and review progress to enable reporting to all necessary boards.
Details of any alternative options considered and rejected:	Not to proceed – This is not recommended as home to school service review has been identified as a priority by CLT which seeks to optimise service performance and decarbonise the service.
Details of any declarations of interest made:	None.

Signed... Ross Cook – Corporate Director Economy & Environment Date: 26/04/2023

Please ensure that signatures are redacted before publishing.